

User Guide

12.13.8 Mechanical Engineering-Vehicle Revenue License Ver 3.0.0

For

Supply, delivery, installation, Commissioning, Training
and Maintenance of Enterprise Resource Planning
System (DMMC-ERP)

For

DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL

By

EMETSOFT (PVT) LTD

1. REVISION HISTORY

Date	Version	Description	Author
09-09-2025	0.0.1	Initial version	EMETSOFT IMP Team
09-09-2025	0.1.1	Modifications to the report	EMETSOFT IMP Team
09-09-2025	1.0.0	Final Release	Project Manager
08-07-2025	2.0.0	Enhancements for the manual	Project Manager
09-09-2025	3.0.0	Enhancements for the manual	Project Manager

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ENTERPRISE RESOURCE PLANNING (ERP)

Dehiwala Mount Lavinia Municipal Council

Welcome to the Easiest, Fastest, most Secure, FIRST & the ONLY ERP for the LGA sector

VEHICLE REVENUE LICENSE

Purpose

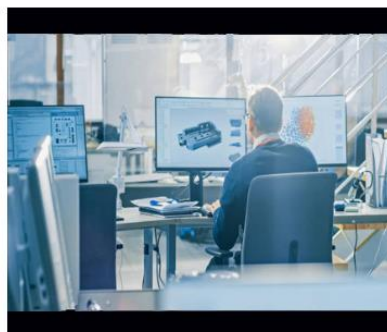
The Vehicle Revenue License module tracks the issuance, renewal, and management of revenue licenses for all registered vehicles. It ensures compliance with provincial regulations and supports financial planning.

General

All fields indicate using * are mandatory.

Navigation

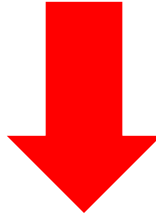
STEP: 01 Click On this Icon in ERP Page



Mechanical Engineering

Mechanical engineering, Mech. Eng. Stores,
Repairs, service

USER GUIDE



STEP: 02 Login using your user name and password to the system

Log In to Revenue account

Username

Password

[Forgot Password](#)

Advanced Options

Log In

Add Vehicle Revenue License

- Go to the **Vehicle Revenue License** tab under the **Mechanical Engineering** tab.
- Click **“Add”** to add a new license.

Vehicle Revenue Liscence

+ Suggestions

+ Add

Edit

Authorize

Cancel

+ Bulk Upload

- Add vehicle and other information.
- Upload necessary documents if they exist.
- Click “**Save**” to save.

Vehicle Revenue License

ID	Vehicle		
1	51-0085 : Double Cab		

[View Insurance](#)[View Vehicle Emission Report](#)[View Vehicle Fitness Test](#)

Start Date	End Date	
9/5/2024	9/17/2024	

Province	Licence Type	Liscence No	Amount
Western	Full	1100	10000.00

Remarks

ss

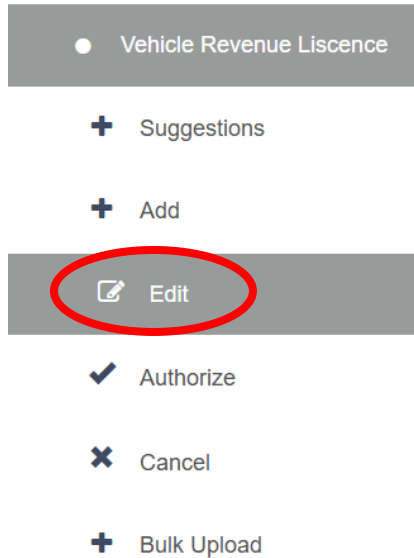
[Save](#)[Exit](#)

Documents

No Data Found

Edit Vehicle Revenue License

- Go to edit.



- Click the blue link of the relevant application.

Vehicle Revenue License Detail

Search By: ID Search For:

From Date: 8/11/2024 To Date: 9/11/2025

ID	View	Asset	Start Date	End Date	Province	Liscence No	Amount	Remarks
1	1	51-0085 : Double Cab	05-Sep-2024	17-Sep-2024	Western	1100	10000.00	ss

- Edit relevant fields.
- Click **"Save"** to submit.

Vehicle Revenue License

ID: 1 Vehicle: 51-0085 : Double Cab

[View Insurance](#) [View Vehicle Emission Report](#) [View Vehicle Fitness Test](#)

Start Date: 9/5/2024 End Date: 9/17/2024

Province: Western Licence Type: Full Licence No: 1100 Amount: 10000.00

Remarks: ss

Save **Exit**

Documents

No	Document Type	Description	Upload	History	Delete	
0	<-Select->		Open	Upload	History	Delete

+

Authorize Vehicle Revenue License

- Go to authorize.

Vehicle Revenue Liscence

+ Suggestions

+ Add

Edit

✓ Authorize

✕ Cancel

+ Bulk Upload

- Check the relevant record.

Vehicle Revenue License Authorize

Search By Search For

From Date To Date

Select	ID	View	Asset	Start Date	End Date	Province	Liscence No	Amount	Remarks
☒	1	1	51-0085 : Double Cab	05-Sep-2024	17-Sep-2024	Western	1100	10000.00	ss

- Click **“Save”** to authorize.
- Use **“Exit”** to cancel or return to the dashboard.

Vehicle Revenue License Renewal

- Go to suggestions.

● Vehicle Revenue Liscence

+

Suggestions

+

Add

Edit

Authorize

Cancel

+

Bulk Upload

- Click **Proceed** in the upcoming relevant license.

Upcomming Renewals - Revenue Licence

Asset ID	End Date	.	Ref No	Asset Code	Asset Description	Start Date	End Date	
5164	09/17/2025	4	56233361	51-0085	Double Cab	09/18/2024	09/17/2025	Proceed
5130	11/02/2025	4	56233361	LM-5358	Dump Truck	11/01/2024	11/02/2025	Proceed

Exit